Guidance Notes for Completing the

RDCA Wildfire Support Fund Claim Form

Why we are asking for claims

The Wildfire Support Fund was established following the August 2026 wildfire to help cover the costs incurred by farmers, businesses, residents and volunteers who contributed to the emergency response and subsequent recovery effort.

The fund is **not intended to pay people for their time or goodwill**. Rather, it seeks to ensure that individuals are not left financially out of pocket because they stepped forward to help protect the community.

If you incurred expenses, used consumable resources, suffered equipment damage, or face recovery costs directly arising from your involvement, we encourage you to submit a claim.

Claims will be assessed fairly and confidentially by the RDCA using the principles set out in the original appeal.

Section 1: Claimant Details

Please provide your contact details so that we can contact you if clarification is required and arrange any payment.

If you are claiming on behalf of a farm, business or organisation, please include the name of that entity as well as your own contact details.

Section 2: Description of Your Involvement

Please describe how you contributed to the wildfire response.

Examples might include:

- Operating tractors, ATVs, bowsers or other machinery.
- Creating firebreaks.
- Transporting water or equipment.
- Supporting fire crews.
- Moving livestock.
- Providing food and refreshments.
- Assisting with coordination or communications.
- Helping with recovery and clean-up activities.

Please also indicate the dates and approximate times during which you were involved.

Section 3: Costs Incurred

Please list any direct expenses that arose because of your involvement in the wildfire response.

Examples include:

- Diesel or petrol used in tractors, ATVs, generators or other machinery.
- Water transportation costs.
- Machinery repairs resulting from intensive use during the incident.
- Replacement or repair of tools and equipment.
- Protective clothing or safety equipment.
- Emergency fencing, feed or other animal welfare costs.
- Food and drink provided to responders.
- Other directly related expenses.

Where possible, please provide receipts, invoices, estimates or other supporting evidence.

If an exact figure is not available, provide your best reasonable estimate and explain how it was calculated.

Section 4: Equipment Damage

If machinery, vehicles, tools or equipment were damaged as a direct result of wildfire-related activities, please provide:

- A description of the damage.
- The estimated repair or replacement cost.
- Photographs where available.
- Any repair quotations or invoices.

You do not need to have already repaired the item before submitting a claim.

Section 5: Supporting Evidence

Please attach any evidence that helps explain or support your claim.

This might include:

- Receipts.
- Photographs.
- Machinery logs.
- Fuel records.
- Written statements.
- Confirmation from another farmer, volunteer or community representative.
- Any other relevant documentation.

Claims will still be considered where formal receipts are unavailable, provided sufficient information is supplied to explain the costs involved.

Section 6: Optional Donation to a Farming Charity

Some people may feel uncomfortable receiving financial support for costs they incurred while helping the community.

For that reason, the claim form includes an entirely voluntary option to donate part or all of any award to a farming charity.

You may choose:

- No donation.
- Donation of the full award.
- Donation of a specified amount or percentage.

This section is entirely optional and has no bearing on how your claim will be assessed.

Section 7: Declaration

Please sign and date the form to confirm that the information provided is accurate and relates directly to your involvement in the wildfire response.

Submission

Completed forms and supporting documents should be sent to:

Email: treasurer@rhandirmwyn.org

By post:

RDCA Treasurer,

Ty Ffawydden,

Rhandirmwyn.

Carmarthenshire SA20 0NR

RDCA Wildfire Support Fund – Claim Form

1 Claimant Details

Name	
Farm / business / residence	
Postal address	
Telephone	
Mobile	
Email	

2 Description of Involvement in the Wildfire Response

Please describe your contribution, including machinery used, labour provided, support given to fire crews, animal welfare actions, or other relevant involvement.

Description:
Dates and times of involvement:

3 Costs Incurred (Reimbursement Claims)

Please list any direct costs you incurred. Attach receipts, invoices, or photographs where available.

Cost Category	***Description***	***Amount (£)***
Fuel (diesel, petrol)		
Water		
Machinery repairs		
Equipment / tools		
PPE / protective gear		
Feed / fencing / animal welfare		
Food / drink supplied		
Other costs (specify)		
	Total claim	

4 Equipment Damage

If any machinery or equipment was damaged during the wildfire response, please describe and attach photos or repair estimates.

Description of damage:
Estimate of actual repair cost:

5 Supporting Evidence

Tick all that apply:

☐ Receipts attached	☐ Photographs attached	☐ Written statement attached
☐ Log of hours / machinery use attached	☐ Confirmation from councillor / farmer / volunteer attached	☐ Other evidence (specify):

6 Optional Donation to a Farming Charity

If you are awarded funds, you may choose to donate part or all your allocation to a farming charity. Would you like to donate any portion of your award?

☐ No ☐ Yes – full amount ☐ Yes – partial amount

If partial, please specify amount or percentage	
Preferred charity (optional):	

7 Declaration

I confirm that the information provided in this claim is accurate to the best of my knowledge and relates directly to my involvement in the wildfire response.

Signature	
Date	

Please send the completed form to:

Postal address: RDCA Treasurer,
Ty Ffawydden,
Rhandirmwyn.
Carmarthenshire SA20 0NR

Email address: treasurer@rhandirmwyn.org

8 RDCA Use Only (Do Not Complete)

Assessment Item	*Notes*
Eligibility confirmed	
Evidence verified	
Costs validated	
Recognition points awarded	
Recommended allocation (£)	
Donation instruction (if any)	
Panel decision	